

RESEARCH ADVISORY PANEL OF CALIFORNIA
OCTOBER 18, 2024 - 1:00 PM
Meeting Minutes

OPEN SESSION

1. Call to Order, Establishment of a Quorum, and General Announcements

Panel Members present: Member Boris Heifets, Public Health Officer Designee Cyrus Rangan, Member James Gasper, Chair Jennifer Mitchell, Member Martine D'Agostino.

Panel members absent: Member Daniele Piomelli.

Quorum established.

Chair Mitchell provided the following general announcements: (1) Paper copies of applications are no longer required to be mailed to RAPC; (2) The RAPC 2023 Annual Report has been posted to the RAPC website.

2. Approval of Panel Meeting Minutes.

Chair Mitchell noted the meeting minutes were distributed to Panel members and asked Panel members to note any issues and share any changes they would like to be made to the July 19, 2024 and October 16, 2024 Panel meeting minutes. Chair Mitchell, hearing no comments, asked for a move to adopt the minutes. Member Heifets moved to approve the minutes, and Member Gasper seconded the motion with unanimous consent by Panel members to approve. Chair Mitchell stated the meeting minutes are approved as distributed.

Public comment

No public comment

3. Future Panel Meeting Dates

Chair Mitchell asked for comments on meeting dates for 2025 that follow a schedule similar to the 2024 meeting schedule. Panel members selected a schedule with meetings on Feb. 14, April 18, June 13, August 15, October 10, and December 12 at 1:00 pm. Executive Officer Khan read back the meeting dates to the Panel and Panel members unanimously approved the meeting dates. Member D'Agostino made a motion to adopt the dates and member Heifets seconded the motion.

Vote

Boris Heifets - Yes

James Gasper - Yes

Jennifer Mitchell - Yes

Martine D'Agostino -Yes

Cyrus Rangan -Yes

Public comment:

No public comment.

4. Expedited Review Process

Chair Mitchell said that the idea is that there would be different criteria for different types of applications (academic human research, commercial human research, pre-clinical research, etc.) for expedited review, and these would be posted and available so everyone would understand the expedited review process that RAPC would be adopting. This would allow for an expedited review process that RAPC has not had previously, for studies hoping to be considered for a faster review. Chair Mitchell asked if the Panel would be ready to vote to adopt having an expedited review process and added that the Panel would reserve the right not to conduct an expedited review if they thought there was something missing that was meritorious of discussion by the entire Panel. Chair Mitchell said this vote is to adopt a process for expedited review, and the details of the criteria for expedited review would be discussed separately. Chair Mitchell asked if this was reasonable. Member D'Agostino agreed. Chair Mitchell opened the vote by asking if the Panel is in favor of adopting an expedite review process that would be publicly posted. Member Heifets moved to adopt an expedite review process. The motion was seconded by Member D'Agostino. The Panel unanimously approved to adopt.

Vote

Boris Heifets - Yes

James Gasper - Yes

Jennifer Mitchell - Yes

Martine D'Agostino -Yes

Cyrus Rangan -Yes

Chair Mitchell concluded that the Panel has approved to adopt a process for expedited review and approval of (new) studies, and that the criteria are a rough draft, and that once those versions are finalized, they will be posted to the RAPC website so that applicants can evaluate what is needed for expedited review.

Public Comment

Chair Mitchell asked for public comment. No public comment

CLOSED SESSION

Chair Mitchell, Member Heifets, Member Gasper, Member D'Agostino, and Public Health Officer Designee Rangan entered closed session under Government Code Section 11126, subd. (c)(20).

OPEN SESSION

Meeting Adjournment

Panel members present: Chair Mitchell, Member Heifets, Member Gasper, Member D'Agostino, and Public Health Officer Designee Rangan

Panel members absent: Member Piomelli

Chair Mitchell provided a reminder that the next Panel Meeting is scheduled for December 6, 2024 at 1:00 pm and adjourned the meeting.